

# APM Project Management Qualification

## Course overview

The PMQ is the professional qualification awarded by the Association for Project Management. The focus of this intensive course is to provide you with a level of knowledge that will enhance your personal effectiveness in project management and give you a worldwide-recognised professional qualification.

The syllabus is based upon the 7th edition of the Body of Knowledge (BoK) and the sessions will include discussions, exercises, case studies and example questions. Learners will receive the official APM PMQ study guide along with access to electronic resources to assist their learning journey ([www.pmqsupport.co.uk](http://www.pmqsupport.co.uk)).

Given the intensive nature of the syllabus, the course will involve around two hours of study each evening focussing primarily on sample exam questions and answers. This is designed to prepare learners for the three and a quarter hour essay-style examination paper that they will undertake at the end of the course.

The PMQ is a knowledge-based qualification. Successful candidates are able to participate in projects from individual assignments through to large capital projects. The PMQ is a qualification recognised both nationally and internationally that successful candidates can carry from one job to another or from one industry to another.

The PMQ covers 11 high-level learning outcomes from the APM Body of Knowledge. Awareness of these is considered fundamental to the professional management of projects.

## Is it right for me?

The APM Project Management Qualification (PMQ) is particularly suitable for:  
Suitable for people managing projects in any industry already using some formal project management processes and methods who wish to complete the PMQ examination via an intensive four-day programme followed by an exam one week later.

## What will it cover?

The course is aligned to the APM Project Management Qualification (PMQ) and therefore covers the following topic areas:

#### Governance

- Project management
- Programme management
- Portfolio management
- Infrastructure
- Lifecycle
- Sponsorship

#### Setting

- Environment
- Operations management

#### Interpersonal Skills

- Communication
- Conflict management
- Delegation
- Leadership
- Negotiation
- Teamwork

#### Integrative Management

- Business case
- Control
- Information management
- Organisation
- Planning

- Stakeholder management

#### Scope Management

- Benefits management
- Change control
- Configuration management
- Requirements management

#### Schedule Management

- Resource scheduling
- Time scheduling

#### Financial and Cost Management

- Budgeting and cost control
- Investment appraisal

#### Risk Management

- Risk context
- Risk techniques

#### Quality Management

- Reviews

#### Resource Management

- Contract
- Procurement
- Provider selection and management

Interfaces

- Health and safety
- Law

### Pre-course activity

Learners will be given a copy of the APM PMQ official study guide approximately 4 weeks before the start of the course. Along with this, they will also receive a pre-course guide and study plan. Our advice is to follow the study plan and do as much pre-work as possible to give you the best chance of success.

Please note that this course requires some structured self-study during the course to cover the material contained within the exam.